

Dashboard Templates, Charts, Graphs & Reports for Jira

1. Quick Overview

This guide gives a compact, demo-ready walkthrough for building the Executive Delivery Command Center in Jira. The dashboard uses one shared filter controller and ten connected gadgets so every chart, table, and issue list updates together in real time.

Field	Value
Jira instance	https://clovity-demos.atlassian.net/
Dashboard name	Executive Delivery Command Center (Jira Reporting)
App name	Dashboard Templates, Charts, Graphs & Reports for Jira
Projects used	Manufacturing Excellence Program (MEP), Supply Chain, Optimization (SCO), Enterprise IT Transformation (EIT), Compliance & Risk Management (CRM), New Product Development (NPD)
All-project JQL	project in ("MEP","SCO","EIT","CRM","NPD")

1.1 What the dashboard answers

- How much work is open, blocked, overdue, unassigned, or high priority.
- Where work is concentrated by status, project, assignee, and priority.
- Which workflow stages are slowing delivery and how long work is staying there.
- Which specific Jira issues need immediate action from the team.

1.2 What is included in this guide

Section	Purpose
1	Quick overview, Jira instance, and demo goal
2	Dashboard layout, connected-gadget architecture, and rules
3	Build instructions for filters and status/flow charts
4	Build instructions for workload, issue list, TIS, WIP aging, and pivot
5	Demo talk track and how gadgets work together
6	Business value, quick reference, and common mistakes

Core demo message: Filter once -> all gadgets update -> identify bottlenecks -> measure aging and cycle time -> act on the exact issues.

2. Dashboard Layout and Build Rules

Build the dashboard with one full-width gadget per row. Row 1 must be saved first because every gadget below it uses Row 1 as its data source.

Row	Gadget	Type	Primary answer
1	Global Delivery Filters	Dynamic Filter Controller	Sets the scope for all gadgets
2	Delivery Snapshot	Bar Chart	Where is work sitting now?
3	Work Distribution by Status	Pie Chart	What proportion is in each stage?
4	Delivery Flow Funnel	Funnel Chart	Where is the pipeline narrowing?
5	Workload by Assignee and Priority	Stacked Bar	Who carries the most risk?
6	Created per Project Trend	2D Line Chart	Is the workload growing?
7	Priority Attention Items	Issue List	Which issues need action?
8	Cycle Time Breakdown	Time in Status	How long is work spent in each stage?
9	WIP Aging - Work in Flight	WIP Aging Chart	Which active issues are aging?
10	Workload Matrix	Pivot Table Heatmap	How many issues per person per priority?

2.1 Before you start - three rules

Rule	Instruction
1	Add gadgets in order. Save Row 1 before adding Row 2 onwards.
2	For Rows 2-10, set Source Type = Filter Controller gadget and link to Global Delivery Filters.
3	Status names must match the Jira workflow exactly. If the workflow says Code Review, select Code Review rather than typing In Review.

2.2 Create the dashboard

1. Go to Jira top navigation -> Dashboards -> Create dashboard.
2. Name it Executive Delivery Command Center.
3. Set sharing to All logged-in users, then click Create.
4. Use one full-width row for each gadget so the demo reads top to bottom.

3. Build Rows 1-4: Filters, Snapshot, Distribution, and Funnel

Row	Gadget	Add / Search	Key configuration
1	Global Delivery Filters	Filter Controller	Title: Global Delivery Filters. Source: Project. Projects: "MEP","SCO","EIT","CRM","NPD". Enable Project, Sprint, Assignee, Priority, Issue Type, Status, Due Date, Text Search.
2	Delivery Snapshot	Custom Charts	Source Type: Filter Controller gadget. Link to: Global Delivery Filters. Chart Type: Bar Chart. Group By: Status. Title alignment: Left.
3	Work Distribution by Status	Custom Charts	Source Type: Filter Controller gadget. Link to: Global Delivery Filters. Chart Type: Pie Chart. Group By: Status. Title alignment: Left.
4	Delivery Flow Funnel	Custom Charts	Source Type: Filter Controller gadget. Link to: Global Delivery Filters. Chart Type: Funnel Chart. Add stages using Field = Status, not custom JQL.

3.1 Row 1 quick filters

Button	JQL
Current Sprint	sprint in openSprints()
Open Only	statusCategory != Done
Blocked	labels = Blocked
Unassigned	assignee is EMPTY
High Priority	priority in (Highest, High)
Aging 14d+	updated <= -14d AND statusCategory != Done

3.2 What to show in the demo

- Use Row 1 to select Member Services, then High Priority. Point out that every chart updates together.
- Use Delivery Snapshot to show where work is concentrated by status.
- Use Work Distribution to compare proportions between projects.
- Use the Funnel to identify where the workflow narrows or stalls.

4. Build Rows 5-10: Workload, Trends, Issues, Time, Aging, and Matrix

Row	Gadget	Add / Search	Key configuration
5	Workload by Assignee and Priority	Custom Charts	Stacked Bar Chart. Source: Global Delivery Filters. Group By: Assignee. Stack By: Priority.
6	Created per Project Trend	Custom Charts	2D Line Chart. Source: Global Delivery Filters. Group By: Project. X-Axis: Created date. Interval: Weekly. Period: Last 30 days.
7	Priority Attention Items	Issue List	Source: Global Delivery Filters. Sort: Priority - Highest first. Issues per page: 20. Columns: Key, Summary, Status, Priority, Assignee, Due Date, Labels, Updated.
8	Cycle Time Breakdown	Time in Status	Report Type: Average Time. View: Chart. Issue date field: Created. Period: Last 30 days. Time Format: Business Decimal Days. Auto refresh ON.
9	WIP Aging - Work in Flight	WIP Aging Charts	View: Chart. Exclude subtasks and To Do items. Display by statuses. Age method: time since last entry in current status. Threshold: 14 days. Percentiles: 50 and 85.
10	Workload Matrix	Pivot Table	View: Table. Display Type: Heatmap. Row Fields: Assignee. Column Fields: Priority. Aggregation: Count. Totals row/column ON. Percentage column ON.

4.1 Time in Status groups

Group	Statuses to include
Cycle Time	In Progress, In Review, Testing
Lead Time	To Do, In Progress, In Review, Testing, Done

4.2 What to show in the demo

- Use the stacked bar to show who has the most work and which portion is high priority.
- Use the line chart to show whether demand is increasing by project.
- Use the issue list with Blocked or Aging 14d+ to open a real Jira issue without leaving the dashboard.
- Use Time in Status to explain how long work sits in each stage, then use WIP Aging to identify exact active issues that are stuck.
- Use the pivot heatmap to show workload concentration by person and priority; switch the column field live to Issue Type for flexibility.

5. Demo Talk Track and Connected Flow

Use this talk track when presenting the completed dashboard. Keep the demo interactive: filter, compare, open an issue, then clear filters before the next scenario.

Step	Action	What to say
1	Point to Global Delivery Filters	This one control panel sets the scope for every chart and list below it.
2	Select one project, then click High Priority	The full dashboard now shows only high-priority work for this project. No gadget was reconfigured.
3	Show Bar + Pie + Funnel	These views answer volume, proportion, and flow. Together they show where work is building up.
4	Show Time in Status	The funnel shows where the bottleneck is; this shows how long it has been building.
5	Show WIP Aging	Each dot is a real active issue. Dots above 14 days need immediate attention.
6	Show Stacked Bar + Pivot Heatmap	Now we know who owns the risk and how concentrated it is by priority.
7	Click Blocked or Aging 14d+ in Issue List	These are the exact Jira issues to act on. Open one issue directly from the dashboard.

5.1 How the gadgets work together

Analysis stage	Gadgets	Outcome
Scope	Global Delivery Filters	Choose project, sprint, assignee, priority, status, due date, or quick filter.
Understand current state	Delivery Snapshot + Work Distribution	See where work is sitting and how work is proportioned.
Find bottlenecks	Delivery Flow Funnel + Cycle Time Breakdown	Identify where flow narrows and how long work sits there.
Find aging work	WIP Aging	Identify active issues sitting too long in their current status.
Find ownership risk	Stacked Bar + Workload Matrix	See who carries the most work and most high-priority risk.
Act	Priority Attention Items	Open exact blocked, overdue, aging, or unassigned issues.

5.2 High-impact demo moments

- One Row 1 filter changes all gadgets at once.
- Blocked filters instantly produce the list of blocked issues across all projects.

- Clicking an issue key opens the issue panel while staying on the dashboard.
- Changing the pivot table column from Priority to Issue Type creates a new report in seconds.

Value story: The dashboard turns Jira data into a live delivery command center: filter once, find risk, and act immediately.

6. Business Value, Quick Reference, and Common Mistakes

Audience	Value delivered
Leadership	One-screen delivery health across five projects without manual status reporting.
Project managers	Bottleneck detection, aging evidence, workload visibility, and an action-ready issue list.
Delivery teams	Filtered view of current sprint, blockers, aging work, ownership gaps, and high-priority items.
Scrum masters / agile coaches	Cycle time and WIP aging data for retrospectives and process improvement.
Resource managers	Heatmap and stacked workload views to rebalance capacity before deadlines slip.
Demo presenter	A live dashboard that proves interactivity and configurability without data prep.

Complete configuration summary

Row	Gadget	Source	Chart / View	Grouping
1	Global Delivery Filters	Project:("MEP","SCO","EIT","CRM","NPD")	Filter Controller	Filters + quick filters
2	Delivery Snapshot	Global Delivery Filters	Bar Chart	Status
3	Work Distribution	Global Delivery Filters	Pie Chart	Status
4	Delivery Flow Funnel	Global Delivery Filters	Funnel Chart	Status stages
5	Workload by Assignee/Priority	Global Delivery Filters	Stacked Bar	Assignee / Priority
6	Created per Project Trend	Global Delivery Filters	2D Line	Project + Created date
7	Priority Attention Items	Global Delivery Filters	Issue List	Priority sort
8	Cycle Time Breakdown	Global Delivery Filters	Time in Status	Cycle + Lead Time groups
9	WIP Aging	Global Delivery Filters	Scatter / Chart	Status aging

Row	Gadget	Source	Chart / View	Grouping
10	Workload Matrix	Global Delivery Filters	Pivot Heatmap	Assignee x Priority

Common mistakes and fixes

Mistake	Fix
Rows 2-10 do not update with filters	Set Source Type to Filter Controller gadget and link to Global Delivery Filters.
Link option is missing	Save Row 1 first, then add the remaining gadgets.
Funnel or snapshot ignores filters	Use field-based configuration instead of hardcoded custom JQL.
Funnel stages show zero counts	Select exact Jira status names from the dropdown.
Line chart is noisy or unreadable	Use Weekly interval and Last 30 days period.
WIP Aging includes backlog noise	Turn off To Do category items so only active work-in-flight is shown.